

FIREARMS PERMIT INFORMATION

Applicants for a License to Carry Firearms or a Firearms Identification Card should pick up an application packet in the lobby of the police station. This packet will explain the requirements of the State of Massachusetts and the Belmont Police Department.

The requirements for a License to Carry Firearms include:

- State certified safety course. (first time applicants) (Active Military Members are exempt)
- 2 letters of reference (no relatives or police officers)
- Proof of Belmont residency or owner of a business
- 21 years old and a US citizen or Lawful Permanent Resident Alien. Naturalized Citizens must supply a copy of the naturalization document. Resident Aliens must supply a copy of their green card.
- If requesting an unrestricted LTC for the first time, a letter to the Chief of Police as to why you require this.
- You may be unable to obtain an LTC if you are a disqualified person. Check the Massachusetts Gun Control Act of 1998 for a list of disqualifiers.
- The fee is \$100 cash, check or MO payable to the Town of Belmont. This is an application fee and is non refundable if you are denied a permit. The renewal fee is \$100. Over 70 years of age renewals are free

The requirements for a Firearms Identification Card include:

- State certified safety course. (first time applicants)(Active Military Members are exempt)
- Proof of Belmont residency or owner of a business
- 18 years old and a US citizen or Permanent Resident Alien. 15 years old with letter from parent or guardian giving permission for the card. Naturalized citizens must supply a copy of the naturalization document. Resident Aliens must supply a copy of their green card.
- You may be unable to obtain a FID if you are a disqualified person. Check the Massachusetts Gun Control Act of 1998 for a list of disqualifiers.
- The non refundable application fee is \$100 as described above. Renewal fee is \$100. Over 70 years of age renewals are free.

Miscellaneous Information:

- Do not submit your application fee with the application. This will be collected when you come in to be fingerprinted and photographed. Do not submit any photos with your application.
- Submit the application and any supporting documents at the same time. The application can be submitted at any time at the lobby window. Two or three days after submission contact Lt. O'Leary@ 617-993-2553 and make an appointment for fingerprints and photos. Failure to call and make an appointment within one (1) month will result in the application being removed from the system.
- When filling out the application pay close attention to question #10 regarding court appearances. Any and all court appearances, **regardless of the finding**, or how long ago, must be noted. The only exception is civil motor vehicle appearances. The Belmont Police conducts a Local, State, and National check in addition to a Dept. of Mental Health check on Gun Permit applicants. Failure to answer this or any other question correctly will result in your permit being delayed or denied.
- Both new and renewal applications that have been submitted will not be acted on until you have been to the police station to be photographed and fingerprinted.
- If you move to a new address you must notify the licensing authority. Fill out a CHANGE OF ADDRESS form and send a copy to the Belmont Police, the police department in your new city or town, and the State Firearms Record Bureau.

IMPORTANT!

As of January 13, 2015, a receipt will be generated when your application is entered into MIRCS. Once this receipt is issued, licenses of individuals who apply for a renewal before the expiration date of their current license will remain active until the renewal is approved or denied. Applications will be entered on the next business day after being received. Receipts will be generated at that point and mailed to the applicant within 7 days. If your current license is expiring within 7 days of submission, please call Lt. O'Leary to make arrangements for a receipt to be generated sooner.

If you have firearms questions please contact Lt. O'Leary at 617-993-2553 or at boleary@belmontpd.org

We encourage gun owners to go above the requirement that guns have trigger locks and to also secure these guns in lockable containers that are bolted down to help prevent the gun from being removed from the home by an unauthorized person.